

Appendix E

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Leeds District Licensing Department

Licensing Department

Millgarth Police Station
Millgarth Street
Leeds
LS2 7HX

Tel: 0113-2413072

Fax: 0113-2413123

Email:

catherine.arkle@westyorkshire.pnn.police.uk

Website:

Your ref:

Our ref:

18th August 2012

Mr. Paul Nathan-Geary
Vektor Investment Management Ltd
Studio 11-12, White Cloth Studios
24-26, Aire Street
Leeds
LS1 4HT

cc. Entertainment Licensing Section, Leeds City Council, Civic Hall, Leeds, LS1 1UR

RE: MELBOURNE STREET COMMUNITY STUDIO, 18-20, MELBOURNE STREET, LEEDS, LS2 7PS
NEW PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:

Thank you for submitting your application for the above premises, received at the address above on 27th July 2012.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm

However, we are of the opinion that the licensing objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

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Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application. We have taken these from Leeds City Council's Pro Forma Risk Assessment document, version 6.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises-:

MELBOURNE STREET COMMUNITY STUDIO
18-20, MELBOURNE STREET
LEEDS
LS2 7PS

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-:

- the prevention of crime & disorder
- the prevention of public nuisance, and
- protection of children from harm

Measures / Additional measures proposed:

- The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks.
- A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
- The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises. **(Already offered but you need to choose either 21 or 25 please)**
- Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
- The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives.
- Where 'advertised' events for the wider public are planned written notice must be served upon the police licensing department no less than 10 working days prior to the scheduled event. The written notice should include details of acts performing, security measures in place and expected numbers attending.
- Whenever licensable activities are being conducted past midnight the DPS shall always be on site to ensure the upholding of the licence conditions and promotion of the licensing objectives.
- Where outside promoters have hired the premises for an event written notice must be served upon the police licensing department no less than 10 working days prior to the scheduled event.

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| The written notice should include details of the promoters, the name of the event, security measures in place and expected numbers attending. |
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West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

PC 5548 Cath Arkle
Divisional Licensing Officer
City & Holbeck

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